

SCSYSL BY LAWS

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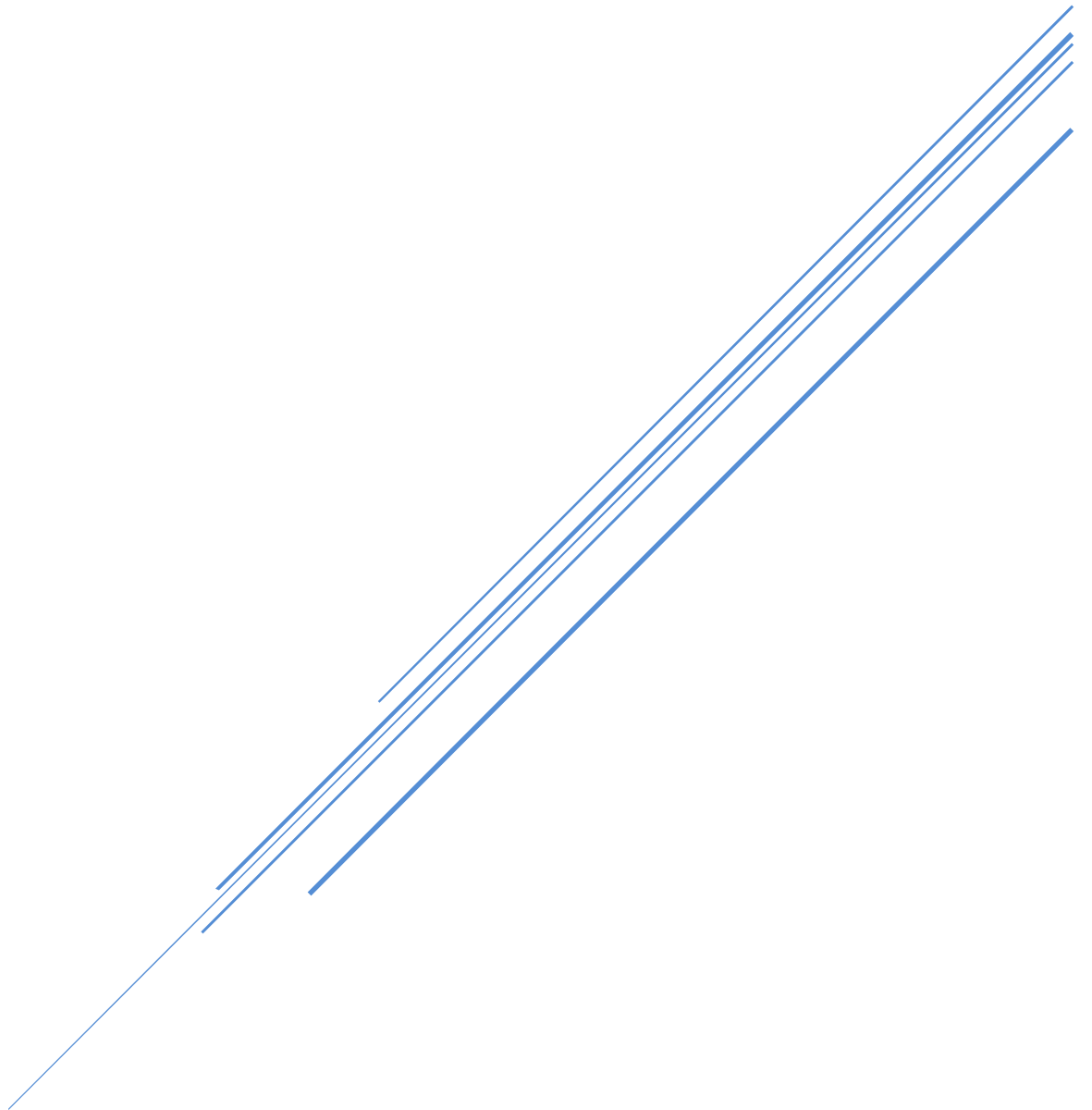


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Article 1: Name of League

This body shall be known as the St. Clair Shores Youth Soccer League (SCSYSL). It shall be a nonprofit organization and may be affiliated with the Michigan State Youth Soccer Association (MSYSA). Included in this framework are the St. Clair Shores Youth Soccer Club (SCSYSC) and the St. Clair Shores Futbol Club (SCSFC). The SCSYSL will follow all city rules and regulations.

Article 2: Organization

The articles of organization of this constituent organization include (a) the by-laws of such organization, and (b) the certificate of incorporation.

Article 3: Mission/Purpose Statement

The Saint Clair Shores Youth Soccer League “SCSYSL” is organized exclusively to create a youth sports soccer program based upon the ideals of good sportsmanship, integrity, personal responsibility, self-sacrifice, and teamwork taught through organized athletic activities. The primary goal is to foster these qualities within each individual by providing education on the rules, regulations, safety procedures through league play and tournaments in an amateur competitive sports environment. Teams are provided with jerseys, equipment, coaches, referees and fields where the instructions, rules and regulations are taught. The SCSYSL will not place a priority on winning and will not tolerate a win at all costs attitude among its membership.

SCSYSL shall operate under the exempt charitable purposes of providing education of the sport and fostering regional, national and international sports activities as stated under Section 501(c)(3) of the Internal Revenue Code. Upon occasion, SCSYSL may make distributions to any organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future tax code.

Article 4: Membership

Section 1: League Membership

The membership of the SCSYSL shall consist of the following:

- Coaches and assistant coaches of the SCSYSC.
- Coaches and assistant coaches of the SCSFC.
- Current Executive Board members.
- Parents/Guardians who have a child/children currently participating in the league. Membership is not transferrable

Article 5: Voting

Section 1: Voting Membership

Each SCSYSC team has one (1) vote. Each SCSFC team has one (1) vote. Executive Board members who are not a head coach of a team shall have one vote. The President shall have one total vote and he/she may vote only in the case of a tie.

Section 2: Quorum

A quorum shall consist of 50% of current seasonal SCSYSL teams. During a national emergency, a quorum shall consist of more than 51% of the board.

Article 6: Meetings

- General Membership Meeting’s shall take place during the following months: March, April, May, June, August, September, October; except for during a national emergency.

- Executive Board meetings shall take place every month except for December. Additional meetings may be held at the President's discretion.
- All General Membership Meetings dates will be posted on the league website.
- Items must be placed on the agenda prior to a meeting with the Secretary.
- The President may call additional meetings, as he/she deems necessary.
- The Secretary shall present an agenda at all meetings.
- Each team shall have a head coach, assistant coach, or team representative present at all General Membership Meetings

Article 7: Election of Executive Board

Section 1: Nominations and Elections

- All potential officers must be members of the SCSYSL.
- All potential officers must sign a Non-Disclosure Agreement. (Attached as Exhibit A).
- Voting Members of the SCSYSL shall nominate and elect the Executive Board.
- Nominee for President must have been an Executive Board member for a minimum of two-years prior to nomination. They must presently, or have been, active in the SCSYSC and/or the SCSFC as a coach, player, parent for a minimum of two (2) years.
- Nominee for Director of Coaching must hold a USSF coaching license or once elected must obtain one within 18 Months of being elected to office to be considered for re-election.
- Nominee of State Referee Assignor must be a current USSF referee and have been for at least two (2) previous years.
- Nominations shall be proposed during the April General Membership Meeting (GMM) and confirmed as meeting (or not) the minimum qualifications at the May GMM prior to the vote.
- A member may be present to accept the nomination or accept by proxy to the Secretary prior to the May meeting.
- Elections shall take place during the May GMM. Votes may be done by proxy to the Secretary prior to the May GMM if a voting member will be absent.
- Secretary shall prepare a ballot for the May GMM
- Nominees acquiring over 50% of aye votes, or by acclamation, shall take over that position at Board Position Commencement.
- A member may hold not more than two board positions during a term.
- During a national emergency, the Executive Board shall perform all votes either in person or electronically.

Section 2: Board Position Commencement

These elected officers shall govern the SCSYSL and will take office at the Executive Board meeting proceeding the league picnic. All officers shall deliver to their successors, all material in their possession pertaining to that position. All Executive Board members shall complete a background check prior taking office and then every year during their membership.

Section 3: Board Vacancies

Should an office become vacant, a successor shall be selected by the majority of Executive Board for the remainder of the term. If a vacancy occurs in the office of President, the Vice-President shall succeed him/her for remainder of term.

Section 4: Terms of Office

Positions shall be a two-year term with years as follows:

- Even-year turnover: Vice-President, Equipment Manager, Director of Communications, Director of Coaching, Director of Competition
- Odd year turnover: President, Registrar, State Representative, Treasurer, Director of Events, Director of Sponsorship and Fundraising

Any Executive Board Member that is found by the Executive Board to have violated their Non-Disclosure Agreement is subject to an immediate vote by the Executive Board to be removed from their Board Membership.

Section 5: Recall of officers

Any officer of the SCSYSL may be recalled by a 75% aye vote of SCSYSL Voting Members, all of whom must be present, personally or electronically, at recall meeting. There will be no proxy votes accepted. All executive board members cannot be recalled at the same meeting. The voting body must be notified in writing at least ten (10) days prior to a GMM. The notification of the GMM shall indicate the reasons for recall. The Secretary must be notified of the intent to recall an officer. If the member to be recalled is the Secretary, the President and Vice President shall be notified in place of the Secretary. Voting may be carried out in person or electronically.

Section 6: Recall of officers

The Executive Board may, by two-thirds vote of the currently seated voting Board members, suspend or remove an SCSYSL officer for actions or behavior in violation of these bylaws, or which are deemed detrimental to the best interests of the organization.

Before any action of suspension or removal, the league officer will have an opportunity to be heard by the Board.

The Vice President may call an Emergency Board Meeting for the sole purpose of considering a vote to remove or suspend the League President. A Board vote to remove or suspend the League President requires two-thirds of the currently seated voting Board members to pass.

Article 8: Executive Board Members

Section 1: General Duties

- Shall have the authority to appoint assistants to their position.
- Shall assist in securing coaches.
- Shall assist in securing referees.
- Shall be responsible for enforcing SCSYSL rules and regulations.
- Executive Board members must attend scheduled Executive Board meetings and GMM's. If an Executive Board member has three unexcused absences from meetings during their term, their continued membership will be reviewed by the Executive Board.
- Shall have their SCSYSC child(ren)'s registration fee waived during that board members term.
- All monies spent will have Executive Board approval.

Section 2: President

The duties of the President are as follows:

- Preside over all meetings of the SCSYSL. Meetings should generally be conducted under Roberts Rules of Order.
- Appoint committee chairpersons with the approval of the Executive Board. Inc

- Cast a vote in the event of a tie.
- Submit a verbal report on the operations of the SCSYSL at all meetings.
- Schedule all Executive Board meetings in association with the Secretary.
- Responsible for updating the annual timeline of events and distributing it to all Executive Board members.
- Responsible for obtaining and distributing field permits to coaches.
- Preside over committees.
- Receive all money statements for the league at his/her own home.

Section 3: Vice-President

The duties of the Vice-President are as follows:

- Conduct the GMM's and Executive Board meetings in the absences of the President.
- Assume presidency in the event of permanent absence or dismissal of the President.
- Serve as the lead disciplinary committee representative for the Board.
- Arrange the independent audit of the Treasurers' books yearly with the approval of the Executive Board.

Section 4: Treasurer

The duties of the Treasurer are as follows:

- Collect all fees and have charge of all monies of the SCSYSC.
- Coordinate with coaches of the SCSFC collection of team fees.
- Promptly pay bills levied against the SCSYSL.
- Keep detailed accounts of all incomes and expenditures.
- Present a detailed report of all incomes and expenditures at all meetings and as requested.
- Present all bank statements for approval at appropriate meetings.
- Have the authority to acquire bank accounts as needed.
 - All accounts will require the signature of the Treasurer and one other Executive Board member.
- Responsible for the SCSYSL fund-raising projects.

Section 5: Director of Communications

The duties of the Director of Communications are as follows:

- Serve as the Board Secretary for the organization.
- Record the minutes of all meetings and request acceptance of the minutes at all meetings.
- Maintain organizational records such as business paperwork and communications and attendance at meetings.
- Coordinate updates and posts on the league website and social media platforms.
- Manage league mass mailing platforms and e-mail communications.
- Implement ways to improve league marketing to the community and parents.

Section 6: Registrar

The duties of the Registrar are as follows:

- Register all players in the SCSYSC as required by MSYSA.
- Keep a record of SCSFC rosters.

- Maintain a record of all SCSYSL teams.
- Responsible for the preparation of the SCSYSC online registration form in coordination with the Publicity Director and/or Webmaster.
- Keep an updated SCSYSC wait list and distribute those players to teams as needed.

Section 7: Director of Coaching

The duties of the Director of Coaching are as follows:

- Coordinate pre-season coaches meeting and trainings.
- Serve as a resource person for all coaches.
- Assist coaches as requested at practices or games.
- Serve as the official SCSYSL representative of the MSYSA.
- Responsible for SCSYSL Risk Management requirements.
- Obtain a USSF Coaching certificate within the first 18 months taking office; or already have a USSF Coaching certificate

Section 8: Equipment Manager

The duties of the Equipment Manager are as follows:

- Responsible for ordering, distributing, collecting, and maintaining records on equipment and uniforms.
- Responsible for coordinating field repairs.
- Responsible for inventory of equipment room.
- Present all bids of equipment to the Executive Board for approval.

Section 9: Director of Events

The duties of the Director of Events are as follows:

- Coordinate annual events including the spring season Picnic, picture days, and holiday-related activities.
- Recruit volunteers to support event planning and execution.

Section 10: Director of Sponsorship and Fundraising

- Implement and manage sponsorship pricing and benefits tiers.
- Solicit donations and sponsorships from area businesses and organizations.
- Develop methods for raising funds for the league, such as restaurant nights, merch sales, and other activities.

Section 11: Director of Competition

- Review and update league rules each season.
- Advocate for principles of fairness and recreational competition in all league efforts.
- Coordinate tournaments, including the annual 3v3 tournament during the fall season.
- Serve as the league liaison to the state certified referee assignor.

Article 9: Non-Executive Board Positions

Section 1: Scooter Shooters Program Coordinator

- Appointed by the President with approval of the Executive Board.
- Coordinates the U5 Scooter Shooters program.
- Reports to the Director of Coaches.

Section 2: State Certified Referee Assignor

- The League shall utilize the services of a State Certified Referee Assignor for all referee needs, including tournaments.
- Reasonable payment of the referee assignor is permitted, as approved by the Executive Board.

Section 3: Disciplinary Committee

This committee will be selected as needed by the Executive Board. It will consist of three (3) head coaches (preferably not coaching in the same age division in which the disciplinary matter took place) and one (1) Executive Board (non-voting) member not associated with the current disciplinary issue and without any objective conflict of interest regarding the disciplinary issue to be addressed by the committee.

Each Disciplinary Committee head coach will have one (1) vote pertaining to the disciplinary issue. It will have the authority to make decisions, which may include discipline or expulsion of members, within the scope of its duties with the approval of the Executive Board.

Article 10: Code of Conduct

Section 1: Sportsmanship

All players, coaches, and spectators will display good sportsmanship. Each coach shall be responsible for the conduct of its coaches, players, parents, and fans. It is the responsibility of each coach to ensure that their actions on and off the field do not bring disrespect upon the league.

Section 2: Code of Conduct

League members are expected to represent the SCSYSL in a positive and sportsmanlike manner both on and off the field. Anyone in violation of the Code of Conduct by committing any offense is subject to disciplinary action up to and including expulsion from SCSYSL. Offenses include, but are not limited to, the following:

- Foul or abusive language
- Assault or battery upon a person or object in manner to intimidate, threaten, or commit harm upon the person
- Drinking alcoholic beverages or using drugs, legal or illegal, at or near the field
- Being intoxicated or under the influence of any drugs, legal or illegal, while at or near the field
- Smoking cigarettes or marijuana or vaping of any kind while at the field of play or during practice closer than 50 yards from players and other spectators.
- Causing continual dissention within the SCSYSL through the use of continued communication to the Executive Board. (It is strongly recommended that any grievance or league matter be submitted through a one-time submission to the SCSYSC grievance electronic communication, to which a response will be generated by the Board.)
- Acting in a manner which embarrasses or disgraces the SCSYSL.
- Coaches missing excessive meetings (see meetings)
- Coaches allowing non-rostered players to participate in any games or tournaments; this does not include practices.
- Deliberately falsifying any league document
- Poaching of players from other SCSYSL teams or in other leagues
- Behavior at a field, either during practice or games.
- Abusing a game official

The Board shall refer a disciplinary matter to the Disciplinary Committee by majority vote of Board members present at a meeting of at least 51% of the seated Board. In a case of the League President being the subject of the disciplinary matter, the Vice President and Director of Coaches shall call for and preside over that meeting.

Section 3: Discipline

Players – Any player guilty of game(s) expulsion shall serve the full suspension and may face possible review by the Disciplinary Committee. The review shall take place within seven (7) days of occurrence and all communications should be made by the Registrar.

Coaches/Managers/Trainers/Board Members– Any team official found to be in violation of the Code of Conduct or general rules of Sportsmanship will be communicated to by the President and may be disciplined according to the following guide:

- **First Offense:** The parties involved may be required to appear before the Disciplinary Committee within seven (7) days of the incident and may be suspended if found to have violated the Code, for a minimum of two (2) games and face possible expulsion from the SCSYSL. Suspended parties shall not appear at a field assigned to their division for games, practices, or other league events.
- **Second Offense:** The parties involved may be required to appear before the Disciplinary Committee within ten (10) days of the incident and may be suspended if found to have violated the Code, for a minimum of four (4) games and face possible expulsion from the SCSYSL. Suspended parties shall not appear at a field assigned to their division for games, practices, or other league events.
- **Third Offense:** The parties involved may be required to appear before the Disciplinary Committee within fourteen (14) days of the incident and may be expelled from the league if found to have violated the Code. Expelled parties shall not appear at a field assigned to any division for league games, league practices or other league events.

Spectators – Coaches are responsible for spectator conduct and shall be disciplined accordingly. Discipline of spectators shall be done on a case-by-case basis decided upon by the Disciplinary Committee and approved by the Executive Board.

Win/loss record and game outcome are not ground for discipline.

Section 4: Procedure

Any allegation of misconduct, or violation of the SCSYSL Code of Conduct, shall verbally and/or electronically be reported to a member of the Executive Board within twenty-four (24) hours of the incident. From that communication, the President will decide with the Executive Board within 3 days if a Disciplinary Committee should convene to examine the matter. If, upon review of the matter, the Disciplinary Committee determines a hearing is needed to further investigate the matter, the appropriate member of the Executive Board will notify the parties involved and the Executive Board by email. The disciplinary hearing should take place within fourteen (14) days of incident. The Committee will request the attendance of all persons from whom it desires to propound additional information. The member subject to discipline shall have the right to appear at the hearing and present information relevant to the matter. If a disciplinary hearing is not enacted by the Disciplinary Commission, the member subject to discipline shall have to the right to submit a written statement including exhibits they would like the Disciplinary Commission to consider. All suspensions must be communicated, with specific dates, to suspended parties. Due to the appeal process, suspensions must be carried out not less than ten (10) days after the suspension is communicated to the member subject to discipline.

Section 5: Appeal

If found in violation of the Code of Conduct, the member may file one appeal in writing with the Executive Board within three (3) days of being informed of the decision of the Disciplinary Commission. The Executive Board must meet and issue a decision within seven (7) days of the date of reception of written request. This is an “on the record” appeal only. No new or additional evidence will be considered by the Executive Board. Nor is there a right for anyone to appear or have an appeal hearing before the Executive Board. In the event an appeal delays the disciplinary action at the end of a season, the disciplinary action shall be carried out at the onset of the following season. There is no further right of appeal for the member after the Board issues its decision on appeal.

Article 11: Field Maintenance

The St. Clair Shores Department of Parks and Recreation shall be responsible for field markings. The conditions of the grounds and proper will be attended to by the city or the school district depending on the location of the field. Parks and Rec. – (586) 445-5350. The Equipment Manager is responsible for all field repairs and when applicable, each team shall make available representatives to assist in field repair.

Article 12: Insurance

All members of the league are encouraged to have a medical insurance program in effect.

Section 1: Report of Claim

- All injury reports are the responsibility of the player's parent/guardian and should be filed with each family's insurance company.
- All reports of injuries must be submitted to the Executive Board within twenty-four (24) hours of the injury on proper documentation.
- Coaches must submit a written injury report within twenty-four (24) hours to the Executive Board.

Article 13: St. Clair Shores Youth Soccer Club (SCSYSC)

SCSYSC playing rules will be posted on the league website. www.scsysl.com

Section 1: SCSYSC Player Registration

SCSYSC Registration periods will be determined by the executive board. A seasonal year will consist of fall / spring. A seasonal year does not combine the fall and spring seasons.

- The SCSYSC shall be divided into co-ed divisions as follows (if feasible):
 - Scooter Shooters (Under-5) ○
 - Under-6 ○ Under-8 ○ Under-10
 - Under-12 ○ Under-14 ○
 - Under-16 ○ Under-19
- Players will be placed on teams in age groups following MSYSA birthdate guidelines.
- If a player wishes to play up in age group, the parent / guardian must submit a request in writing to the Registrar prior to rosters being formed. The approval of the request is at the discretion of the Executive Board. No player may register for an age group higher than one age division above their eligible birth year.
- Legal proof of age:
 - Birth certificate.
 - Passport
 - Board of Health record
 - Alien registration card
- The SCSYSL Executive Board may call upon any player's parent or legal guardian to prove player's legal age.
- Where not enough players are registered to make an age group, the age group shall be classified based on the oldest player.

No player may register without the written consent of a parent/guardian.

A player becomes an official team member only after payment of the required registration fee.

- No uniform shall be issued until all registration fees have been paid.
- Dual registered players shall follow MSYSA guidelines.
- Any player not registered by the registration deadline will be placed on a wait list.
- Wait list players will be placed as needed on team rosters prior to first seasonal game.
- A player making a travel team before playing any SCSYSC games shall have any fees paid to the SCSYSC transferred to their travel team with no administrative costs levied provided that a uniform has not been issued to that player.
- Refunds will only be granted if a uniform has not been issued and the season has not yet started. An administrative cost may apply to refunds.

Section 2: SCSYSC Player Transfer, Release, and Roster limits

Any parent/guardian signing an electronic player registration form is bound to a team for the entire seasonal year unless:

- The original team suspends operation for the remainder of the seasonal year. The Registrar will do their best to place released players on other league teams ahead of wait list players.
- Based on written request by the parent/guardian of player and at the discretion of the Executive Board.

Section 3: SCSYSC Coaches

Prospective coaches must notify the Executive Board before rosters are completed of their interest in coaching a team.

Returning coaches will get precedence of team selection over new coaches.

Coaches must pass, at a minimum, a background check.

Coaches must sign an agreement to abide by the Coaches Code of Conduct and understand the disciplinary process of SCSYSC.

All coaches must agree to always exhibit positive behavior towards other league members.

Coaches displaying negative behavior towards players or league members, “must win” attitudes, attempting to win at all costs, or not adhering to these By Laws may be referred to the Disciplinary Committee for examination of their actions. This includes rostering players that are not on your roster without the approval of the opposing team’s coach.

The Executive Board shall make final selection of coaches.

Section 4: SCSYSC Teams

- Teams will be formed prior to the start of the current season.
- A team must have only one (1) head coach.
- A team may have a maximum of two (2) assistant coaches.
- All members of the coaching staff must have a current background check on file with the SCSYSC.
- Optimum roster size, lower/upper limits will be as follows:
 - U-6 (5/8)
 - U-8 (7/12)
 - U-10 (8/14)
 - U-12 (10/18)
 - U- 14 above (15/22).
 - * In U-14 and older divisions only a maximum of eighteen (18) players can dress in uniform for a game.

- The Registrar will create team rosters with approval of the Executive Board.
- Players shall not play in a lower age group. They will only be allowed to play in a higher age group by written request from a parent/guardian and approval by the Executive Board prior to rosters being created.
- A team without approval of the Executive Board shall release no player.
- The cost to sponsor a team shall be determined by the Executive Board. If a sponsor is found, the person responsible for said sponsor shall have first choice of team colors unless otherwise stated by the sponsor.
- A 'spring season only team' may not participate in the round robin tournament.

Section 5: SCSYSC Divisioning / Scheduling / Postponements / Weather

Divisioning

- Four (4) teams per division shall constitute the minimum number for league games, unless waived by the Executive Board.

Scheduling & Postponements

- Intent shall be for teams to play ten (10) games in the fall and ten (10) games in the spring for a total of twenty (20) games.
- Intent for Scooter Shooters is eight (8) sessions in the fall and eight (8) sessions in the spring for a total of sixteen (16) sessions. Weather and field availability may decrease the amount if intended games.
- It shall be mandatory for coaches to play all scheduled and rescheduled games.
- If the minimum number of players is present, game play shall begin at the scheduled time. Forfeit time is ten (10) minutes after scheduled game time. Game times shall be shortened accordingly as to not delay later games. Periods must be equal in length.
- The game shall not start late when the following number of players are present:
 - Under 6: 4
 - Under 8: 5
 - Under 10: 6
 - Under 12 and above: 7
- Players who are registered in their eligible birth year division (e.g., a 7-year-old registered in U-8) may play up maximum one age division on a team to 'club play' for a game when a team may be short. This is allowed only with notice and approval from the player's original registered coach. It is preferred, but not required, that teams agree to play with the courtesy rule below instead of pulling subs from other divisions.
- Courtesy rule applies as follows when a team is short players:
 - Opposing team must match number of players, provided every player plays 50% of the game.
 - When mathematically impossible for every player to play 50% of the game, a team may play with a "oneman-advantage".
- In the case of postponed games, the Referee Assignor will make every effort to reschedule games. If a game cannot be rescheduled due to time/field constraints that game will be dropped from the schedule.
- A team will report to their scheduled game unless notified by an Executive Board member. No game shall be played during a tornado watch/warning or thunderstorm warning.

LIGHTNING / THUNDER

At any indication of lightning or thunder, the game shall be suspended and not resumed for a minimum of thirty (30) minutes. The game may resume at that point if no lightning was sighted, or thunder heard within that timeframe. These suspensions shall not delay the starting of later games. The Referee Assignor shall attempt to contact a coach from each team in case of game cancellations by text/website.

Length of games and ball size for each age group:

<u>LENGTH OF GAME</u>	<u>BALL SIZE</u>
Under 6 40 minutes of (4) 10-minute quarters or (2) 20-minute halves	#3
Under 8 50 minutes of (2) 25-minute halves	#3
Under-10 60 minutes of (2) 30-minute halves	#4
Under-12 60 minutes of (2) 30-minute halves	#4
Under-14 70 minutes of (2) 35-minute halves	#5
Under-16 80 minutes of (2) 40-minute halves	#5

Games in all divisions playing halves will consist of a (5) five-minute half time.

Games in divisions playing quarters will consist of a (2) two-minute break between 1st and 2nd, and 3rd and 4th quarters, and a break of 5 minutes shall exist between the 2nd and 3rd quarter.

Metro Urban League (u-12 thru u-19) games may also be subject to other city playing rules.

Section 6: SCSYSC Proper Dress

- Each player shall be issued one jersey. Jerseys must be worn to all games. Jerseys may be tucked in but are not required to be tucked in. Socks must be worn and completely cover shin guards. Any additional uniform items required will be the responsibility of parent or guardian.
- Regulation soccer shoes for appropriate age division, gym shoes, or sneakers are permissible in all SCSYSL games. Molded sole cleats are legal if there are no sharp edges. Screw-in cleats are legal if there are no sharp edges, and the referee deems them safe prior to the start of the game. Any player found to have unsafe equipment shall not play until it is corrected.
- Shin guards are mandatory in all SCSYSL games, camps, clinics, and practices.
- Players shall not be permitted to participate in any practice or game with any type of rigid cast (exception: Metro Urban League).
- A player shall not wear anything that is dangerous to themselves or other players. (ex. Jewelry, baseball caps, etc.)
- The goalie may wear a cap or visor if the weather warrants. The goalie must be easily distinguishable from all other players on the field and the referee.
- The league recommends that all eyewear be approved for sports.

Section 7: SCSYSC Duties and Responsibilities of Coaches

- All coaches shall conduct themselves in a manner that is respectful of the SCSYSL.
- At all times encourage good sportsmanship and fair play.
- Enforce the rules and regulations of the SCSYSL.
- Attend 75% of all meetings and clinics, participate in fundraisers and any other activity required by the league.
- Participate in positive coaching that instructs and encourages players during SCSYSC games.
- Teams (including coaches, players, spectators, etc.) shall occupy opposite sidelines of the field.

- Spectators may only sit on their teams' sideline between the goal lines and at least two (2) yards from the field. Spectators/coaches are not allowed along the goal line. Coaching is only allowed between penalty areas.
- In the U-6 division, only one (1) coach or assistant coach can coach from the opposite sideline of their bench. That coach must wear a SCSYSL coaches' shirt to identify himself/herself as such.
In the U-6 division, only one (1) parent/coach may stand by their net to instruct their goalie.
The home team has choice of sideline; except where league rules define this. Infraction of this rule may constitute misconduct and is also subject to disciplinary actions.
- It shall be the coach's responsibility to maintain order on their side of the field.
- Coaches shall display their background check during games via their electronic device or by attaching it to a lanyard.
- Coaching from the sideline will be positive and instructional in nature.
- Coaches and spectators shall not enter the field of play unless requested by the referee.
- Referee decisions are final.
 - Any referee concerns shall be directed to the Referee Assignor.
 - Concerns WILL NOT be addressed at the field.
 - Abuse of any league official will result in immediate suspension from the remainder of the season. In the event this happens with only 4 or less games remaining, the league member will be suspended for the entire next season.

Section 8: SCSYSC Parochial Schools (New Teams)

Parochial schools wishing to be included in the SCSYSL:

- Must inquire for acceptance to the Executive Board prior to an upcoming season.
- Will follow the SCSYSL bylaws and playing rules and participate fully within the league.
- May not hold tryouts. No player may be 'cut' from team because of skill level.
- Players will be placed on the school team by its' coach or school official.
- Are not eligible for any tournaments in their first season playing with SCSYSL
- Must field a complete roster of players independent of the SCSYSL

Section 9: SCSYSC U5 Scooter Shooters Program

- The Scooter Shooters Program Coordinator will coordinate all aspects of Scooter Shooters.
- Scooter Shooters is designed to provide young children (3-4 years old) with exposure to basic soccer skills (dribble, passing, shooting, teamwork, etc.) in a fun, free-play environment. It is not organized soccer games.
- Each season of Scooter Shooters shall consist of 6-10 weekly 50-minute sessions, with no more than 10 players in a group per session. All groups are to be held at the same time.
- Sessions should be run by at least two session leaders per group, preferably volunteers from local high school soccer teams.
- Scooter Shooter program may substitute full uniforms for T-shirts, provided by SCSYSL.
- Scooter Shooter player ages will be under-5 birthyear.

Article 14: St. Clair Shores Futbol Club (SCSFC)

Section 1: SCSFC Team Requirements

The Executive Board shall approve the SCSFC team uniforms. They shall have a silk-screened logo of the travel club on the left chest. The team's name may go under this logo.

Section 2: SCSFC Coach Selection / Duties

In the event a coaching position becomes available, the following shall apply to fill said position.

- An individual may be recommended by the SCSYSC or the SCSFC or may request to be selected on their own.
- Risk Management background check and “Core SafeSport Training” must be completed before a coach is accepted.
- The prospective coach should be prepared to present their coaching/playing resume to the Executive Board.
- Criteria for selection will be based on the following:
 - Coaching experience.
 - Certification level.
 - The approval of an individual coach shall be made by the Executive Board.
- Before the start of any new coaches' second calendar year of coaching, he/she must be able to provide documentation that they have obtained a USSF coaching license.
- The evaluation of coaches shall be done on a yearly basis or as warranted by the Executive Board.
- Assistant coaches shall be designated by the head coach and shall be subject to league by-laws and be under SCSYSL scrutiny as any head coach would be. Assistant coaches shall be responsible for the team in the absence of the head coach. The Executive Board must approve all assistant coaches and trainers.
- The coach, assistant coach or trainer must be present at all games and practices.
- A Coach may head coach only one (1) travel club team per season unless waived by the Executive Board.
- Any coach that is unable to complete his/her team responsibilities must notify the Executive Board.

Section 3: SCSFC Team Selection / Division Placement

There shall be only one team per age division per gender with the following exceptions—For two or more teams to form within the same age group:

- The “A,” “B,” “C”, etc... team coaches **MUST** be in order prior to tryouts
- The “A” coach shall make his complete team selections before the “B” coach etc...
- When not enough players remain to fill teams, selection ends.

In determining who will coach each team (“A”, “B”, etc.), the following criteria shall be considered by the Executive Board equally:

- Certification level
- Seniority within the league
- Success rate within their MYSL / MSP division

MYSL division / level recommendation will be approved by the Executive Board prior to submission.

If a coach with a complete team wishes to join the SCSFC, the following guidelines must be met:

- A 2-season probationary period will be in effect.
- They must have a minimum of the state required players rostered at the time of joining the travel club.

- During the probationary period, teams will not be able to select players from existing travel club teams.
- After completion of the probation period, teams are then subject to the standard tryout procedure.

Section 4: SCSFC Tryout Procedure

The following shall apply to travel tryouts.

- A meeting of SCSFC coaches and the Executive Board prior to tryouts shall determine the tryout process.
- Players must submit proof of age to the prospective coach.
- Coaches Shall make final determination of their team roster within one week of the conclusion of tryouts.

Exemption: Spring only seasonal teams.

A legal adult must accompany all minors throughout the entirety of all try outs.

Players may try out for only one age group.

- When a player is chosen for a team, if they choose not to play for that team, they do not have the option of playing on a different team within the SCSFC.
- Age requirements – It is recommended that players play within their appropriate age division as determined by MSYSA.
- The Executive Board recommends that SCSYSL players participate in travel tryouts.

Section 5: SCSFC Responsibility of Teams

- Each team shall be an independently operated entity in affiliation with the SCSYSL through MYSL or MSP. All select teams created within the SCSYSL shall belong to the SCSFC.
- Each team is responsible for its own expenses. Such as, but not limited to:
 - Affiliation fees ○ Referee fees ○ Uniforms ○ Tournament fees ○ Equipment
 - City fees to the league Treasurer by the August and April meetings
- Each team is responsible for:
 - Selection of players. ○ Corner flags and game balls. ○ Application to tournaments.
 - Following bylaws of the MSYSA, MYSL, MSP, and SCSYSL.

Section 6: SCSFC Game / Practice Scheduling

- Game / practice time slots shall be determined by order of seniority of head coaches within the SCSFC.
- Practice times shall be on file with the Field Director.
- After the seasonal scheduling meeting, coaches must submit their home schedule to the Field Director.
- Kyte Monroe Fields is the primary travel field complex. Other complexes will be secondary.
- The Referee Assignor must be notified in the event of all rescheduling.

Article 15: SCSYSL Futsal

Section 1: Open

Article 16: SCSYSL Bylaws

A By Law committee appointed by the Executive Board shall review By Laws during off-season periods only. The Bylaws Committee serves at the pleasure of the Board and will recommend changes as it opines these are necessary in its professional judgment. The Board may then amend or repeal these bylaws or adopt new bylaws by vote of a majority of the Board, if notice setting forth the terms of the proposal has been given in accordance with any notice requirement for the meeting of the Board. The By Law Committee may also serve as the Disciplinary Committee with Executive Board approval.

All changes must be appended to the revision history of the League's By Laws and approved by majority of the Executive Board.

Article 17: Inurement Clause

No part of the net earnings of the SCSYSL shall incur to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the SCSYSL shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in Article Third hereof.

Article 18: Campaign Activity/Political Candidates Clause

No substantial part of the activities of the SCSYSL shall be the carrying on of the propaganda, or otherwise attempting to influence legislation. The SCSYSL shall not participate in or intervene in (including the publishing or distribution of statement) of any political campaign on behalf of any public office. Notwithstanding any other provision of these articles, the SCSYSL shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article 19: League Dissolution Clause

Upon the dissolution of SCSYSL, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the SCSYSL is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

EXHIBIT A – NON-DISCLOSURE AGREEMENT

Agreement Governing Nondisclosure of Confidential Information

In consideration for the disclosure of the confidential information provided and shared amongst the Saint Clair Shores Youth Soccer League (“SCSYSL”) Executive Board, _____, (hereafter “Executive Board Member”), agrees and stipulates to the conditions set forth in this Agreement. Accordingly, he/she agrees to the following procedures and terms:

1. Executive Board Member understands that the information and topics of discussion disclosed amongst and between Executive Board Members in deliberation of their duties for the SCSYSL constitutes valuable confidential information that shall cause considerable injury to the SCSYSL if it were learned by Non- Executive Board members. The “Confidential Information” covered by this agreement is defined to include the substance of facts and opinions disclosed during Executive Board Meetings and any deliberations leading up to or following these meetings. This information shall be deemed by the reviewing party to be Confidential Information and shall be treated as such. Confidential Information does not include:
 - 1.1 information that is in the public domain at the time of disclosure by Executive Board Member or that later comes into the public domain by a mechanism other than by a breach of this Agreement,
 - 1.2 information that comes to Executive Board Member from a bona fide third-party source having the right to disclose such information to Executive Board Member or
 - 1.3 information that comes to Executive Board Member in the course of discovery or other legal proceedings involving information subject to the terms of a governing protective order.
2. The provisions of this Agreement shall survive until such time as the Confidential Information ceases to be confidential as defined by Paragraph 1 of this agreement.
3. Within 10 days after the resignation or conclusion of Executive Board Member’s term on the Executive Board, Executive Board Member shall return to the presiding SCSYSL President the original and all copies of any documents or things that they have retained that constitute or contain any information that may be considered Confidential Information. Any other copies of documents or things (such as computer files or emails) that contain or disclose the Confidential Information that was provided while serving on the SCSYSL Executive Board shall be destroyed and/or permanently deleted.
4. Executive Board Member understands and agrees that money damages would not be a sufficient remedy for any breach of this Agreement and that SCSYSL shall be entitled to seek injunctive or other equitable relief to remedy or forestall any such breach or threatened breach of this Agreement. Such a remedy shall not be deemed to be the exclusive remedy for any breach of this Confidentiality Agreement but shall be in addition to all other rights and remedies available at law or in equity. Further, breach of this Agreement shall strictly call for a vote of the SCSYSL Executive Board to determine removal of Executive Board Member.
5. The venue and jurisdiction of any lawsuit to enforce this Agreement shall be in Macomb County, Michigan.

Signed this date _____ by:

Executive Board Member

SCSYSL, by its _____

Revision History:

Revision 2022.05.25 – Edited by D. Rothenberg; Approved by full board 1. Updated **Article 3: Mission/Purpose Statement** 2. Added **Article 17: Inurement Clause** 3. Added **Article 18: Campaign Activity/Political Candidates Clause** 4. Added **Article 19: League Dissolution Clause** **Revision 2022.08.22 – Edited by D. Rothenberg; Approved by full board**

1. Updated for **national emergency**.
2. Normalized formatting of all document sections and articles.

Revision 2023.05.02 – Edited by D. Rothenberg; Approved by 5 members of board

1. Updated **Article 10; Section 3**: updated language surrounding a suspension.
2. Updated layout to keep articles and sections together.

Revision 2023.08.02 -- Edited By John Schipper; Approved by board in person

1. League By Laws modernized to recent, league issues.
2. Added Exhibit A: Non-Disclosure Agreement

Revision 2026.01.10 – Edited by Michael Haynes for updates approved by board in person in 2025

1. Added Director of Scooter Shooters Program
2. Clarified the policy on players moving up a division and substitutes

Revision 2026. 4.12.04 - Edited by Michael Haynes for updates approved by board in person April 2026

1. Reformed board member positions
2. Added method for the board to remove board members who violate bylaws or harm organization
3. Clarified disciplinary process to remove sole authority from the president and share with the board.